



CURRENT JOB OPENINGS

PROVIDER

Nurse Practitioner

Department	Family
Location	Medical Mobile Unit, Montgomery, AL
Status	Full Time
Work Schedule	Monday – Friday
Description	Provides diversified health care and assists in administering comprehensive, continuous personalized primary health care. Facilitates the entrance of individuals into the health care system and provides care to the ambulatory patients. May coordinate the primary care of patients and refer them to appropriate secondary care through the physician preceptor. Will manage common episodic and chronic illness in collaboration with the physician preceptor and in accordance with written protocols.
Experience	Previous RN experience is required.
Education	Master’s Degree from an accredited school in advance practice nursing. Currently licensed by the State of Alabama as a Registered Nurse Practitioner.

Doctor

Department	OB/GYN
Location	River Region Health Center, Montgomery, AL
Status	Full Time
Work Schedule	Monday – Friday
Description	Provides professional medical services to patients or clients of Health Services, Inc. Implements healthcare initiatives, both on-site and off-site. Assures continuity of healthcare by establishing professional linkage with specialized and advanced healthcare resources. Assure the implementation and achievement of all applicable Public Health Service initiatives bearing on the practice of medicine.
Experience	Completed one year of internship and have at least one year of experience in ambulatory healthcare. Completion of OB/GYN residency program.
Education	Graduated from a recognized medical school and possess a M.D. Degree. Currently licensed to practice medicine in the state of Alabama or eligible to become licensed.

BEHAVIORAL HEALTH

Psychiatrist

Department	Behavioral Health
Location	River Region Health Center, Montgomery, AL
Status	Full Time
Work Schedule	Monday – Friday
Description	The Staff Psychiatrist evaluates, diagnoses and treats patients with mental, emotional, and behavioral disorders. They conduct psychiatric evaluations, develop treatment plans, prescribe medication, and evaluate treatment results.
Experience	Completion of a one-year internship program and one-year experience in psychiatric care.
Education	Medical Degree from an accredited institution and completion of Residency program. Currently licensed in the State of Alabama.

Psychologist

Department	Behavioral Health
Location	River Region Health Center, Montgomery, AL
Status	Full Time
Work Schedule	Monday – Friday
Description	The Psychologist studies cognitive, emotional, and social processes and human behavior by observing, interpreting and recording how people relate to one another and their environments.
Experience	Completion of a one-year internship program and one-year experience in psychiatric care.
Education	Doctorate Degree in Psychology from an accredited institution. Currently licensed in the State of Alabama.

Licensed Clinical Social Worker

Department	Behavioral Health
Location	River Region Health Center, Montgomery, AL
Status	Full Time
Work Schedule	Monday – Friday
Description	Provides therapy, counseling, and intervention services to patients. Acts as advocates and helps clients gain access to resources while confronting their personal issues, such as addiction, abuse or mental illness.
Experience	Two years of post-degree clinical experience.
Education	Master’s Degree in Social Work or related field from an accredited college or university. Currently licensed by the State of Alabama as a LCSW.

NURSING

Nursing Unit Coordinator

Department	Walk-In Clinic
Location	River Region Health Center, Montgomery, AL
Status	Full Time
Work Schedule	Monday – Friday
Description	Plans, directs and evaluates total nursing care of assigned area. Responsible for the orientation, training and management of personnel, including students and new nursing employees, under their supervision.
Experience	One year of direct experience as a charge nurse or nurse supervisor preferred.
Education	Completion of formal RN or LPN education program with current, unrestricted Alabama license. Certified in BCLS and willing to obtain certification in the IV Therapy and vein puncture.

Nursing Unit Coordinator

Department	Behavioral Health
Location	River Region Health Center, Montgomery, AL
Status	Full Time
Work Schedule	Monday – Friday
Description	Plans, directs and evaluates total nursing care of assigned area. Responsible for the orientation, training and management of personnel, including students and new nursing employees, under their supervision.
Experience	One year of direct experience as a charge nurse or nurse supervisor preferred.
Education	Completion of formal RN or LPN education program with current, unrestricted Alabama license. Certified in BCLS and willing to obtain certification in the IV Therapy and vein puncture.

Nursing Unit Coordinator

Department	Pediatrics
Location	River Region Health Center, Montgomery, AL
Status	Full Time
Work Schedule	Monday – Friday
Description	Plans, directs and evaluates total nursing care of assigned area. Responsible for the orientation, training and management of personnel, including students and new nursing employees, under their supervision.
Experience	One year of direct experience as a charge nurse or nurse supervisor preferred.
Education	Completion of formal RN or LPN education program with current, unrestricted Alabama license. Certified in BCLS and willing to obtain certification in the IV Therapy and vein puncture.

Medical Assisting

Certified Medical Assistant

Department	Adult Medicine
Location	River Region Health Center, Montgomery, AL
Status	Full Time
Work Schedule	Monday – Friday
Description	Performs nursing care and/or other clinical duties within the scope of medical assisting training. Assists with clerical duties and tracking as assigned by the Unit Coordinator.
Experience	At least one year of experience in a clinical setting preferred.
Education	Certified Medical Assistant
Number of Positions	2

Certified Medical Assistant

Department	Pediatrics
Location	River Region Health Center, Montgomery, AL
Status	Full Time
Work Schedule	Monday – Friday
Description	Performs nursing care and/or other clinical duties within the scope of medical assisting training. Assists with clerical duties and tracking as assigned by the Unit Coordinator.
Experience	At least one year of experience in a clinical setting preferred.
Education	Certified Medical Assistant
Number of Positions	3

Certified Medical Assistant – After Hours Clinic

Department	Adult Medicine
Location	River Region Health Center, Montgomery, AL
Status	Full Time
Work Schedule	Monday – Friday
Description	Performs nursing care and/or other clinical duties within the scope of medical assisting training. Assists with clerical duties and tracking as assigned by the Unit Coordinator.
Experience	At least one year of experience in a clinical setting preferred.
Education	Certified Medical Assistant

Certified Medical Assistant – After Hours Clinic

Department	Pediatrics
Location	River Region Health Center, Montgomery, AL
Status	Full Time
Work Schedule	Monday – Friday
Description	Performs nursing care and/or other clinical duties within the scope of medical assisting training. Assists with clerical duties and tracking as assigned by the Unit Coordinator.
Experience	At least one year of experience in a clinical setting preferred.
Education	Certified Medical Assistant

Dental

Dental Hygienist

Department	Dental
Location	Dental Mobile Unit, Montgomery, AL
Status	Full Time
Work Schedule	Monday – Friday
Description	Under the direct supervision of a dentist, the Dental Hygienist conducts oral examinations, performs dental prophylaxis, and carries out other duties related to the preservation of dental health and prevention of dental disease.
Experience	Two years previous work experience as a Dental Hygienist
Education	Graduate of a Dental Hygienist training program from an accredited educational institution. Currently licensed in Dental Hygiene issued by the Board of Dental Examiners in Alabama

FINANCE

Senior Accountant

Department	Accounting/Finance
Location	River Region Health Center, Montgomery, AL
Status	Full Time
Work Schedule	Monday – Friday
Description	Responsible for providing management with relevant financial data necessary for budgetary and financial decisions. The position involves general accounting, property accounting, internal auditing and budgetary controls. Assists the Chief Financial Officer and management team on accounting issues and information.
Experience	At least three years of experience in accounting.
Education	B.S. Degree in Accounting or Business

Insurance Clerk

Department	Finance
Location	Lomac Building, Montgomery, AL
Status	Full Time
Work Schedule	Monday – Friday
Description	Responsible for processing all claims and remittances in a timely manner.
Experience	At least one year of experience in medical billing. Basic knowledge in medical terminology and coding procedures.
Education	H.S. Diploma or equivalent. Medical, Billing and Coding certificate strongly preferred.

Patient Account Representative – After Hours Clinic

Department	Registration
Location	River Region Health Center, Montgomery, AL
Status	Full Time
Work Schedule	Monday – Friday
Description	Perform a variety of clerical and receptionist duties to include, but not limited to, greeting patients as they enter the facilities, answer telephones, collect necessary patient information, enter data into the EPM, verify insurance and collect payment for services, manage medical records, calculate and collect payment for pharmacy filled by the organization.
Experience	Previous data entry experience. Medical terminology is preferred.
Education	H.S. Diploma or equivalent.

Patient Account Representative

Department	Registration
Location	River Region Health Center, Montgomery, AL
Status	Full Time
Work Schedule	Monday – Friday
Description	Perform a variety of clerical and receptionist duties to include, but not limited to, greeting patients as they enter the facilities, answer telephones, collect necessary patient information, enter data into the EPM, verify insurance and collect payment for services, manage medical records, calculate and collect payment for pharmacy filled by the organization.
Experience	Previous data entry experience. Medical terminology is preferred.
Education	H.S. Diploma or equivalent.
Number of Positions	2

Women, Infants and Children (WIC)

WIC Program Coordinator

Department	WIC
Location	Gateway Family Health Center, Montgomery, AL
Status	Full Time
Work Schedule	Monday – Friday
Description	Administers the WIC Program, supervises and trains the WIC staff, submits required reports, and evaluates and assigns risk criteria to clients.
Experience	Registered Dietician (RD) with experience as a Nutritionist. Supervisory experience desirable.
Education	Master's Degree in Nutrition

HEALTH INFORMATION MANAGEMENT

Health Information Management Clerk

Department	Health Information Management
Location	River Region Health Center, Montgomery, AL
Status	Full Time
Work Schedule	Monday – Friday
Description	Performs clerical duties necessary to maintain an effective nurse’s station, including preparation of the initial medical record and scheduling of patient appointments.
Experience	Previous data entry experience. Medical terminology is preferred.
Education	H.S. Diploma or equivalent.
Number of Positions	2

WELLNESS CENTER

Wellness Advocate

Department	Wellness Center
Location	Hayneville Wellness Center, Hayneville, AL
Status	Full Time
Work Schedule	Monday – Friday
Description	Provides assistance to Wellness Center clients to help them achieve their wellness goals through a variety of activities such as exercise, cooking and fitness classes.
Experience	Knowledge of health and fitness.
Education	H.S. Diploma or equivalent.

Come work in a rewarding environment where patients appreciate the care you give.

HSI offers eleven paid holidays, paid vacation, paid sick leave and a competitive benefits package.

Medical, Dental, Vision, Life 403b, Flexible Spending Accounts and many voluntary plans are available.